What can I throw away?

Test & Frequency	*Requirements for Acceptable Operation*	*Guidance for Acceptable Documentation Retention*	*Timing of Required Corrective Action*
Processor QC—Daily	Established operating level for B+F up to .03 OD	QC records for the last 12 months or since the last inspection, whichever is longer. QC test films for the last 30 days.	Before any further clinical films are processed
	Established operating level for MD, +/- 0.15 OD		
	Established operating level for DD. +/- 0.15 OD		
Phantom QC—Weekly	Established operating level for OD at center of image $\geq$ 1.2 +/- 0.20 but the minimum OD must be $\geq$ 1.2 at any time.	QC charts & records for the last 12 months or since the last inspection, whichever is longer. Phantom images for the last 12 weeks.	Before any further exams are performed using the mammo machine.
	Established operating level for contrast +/- 0.05 OD		
	Minimum score of 4 fibers, 3 specks, 3 masses.		
Fixer retention –Quarterly	Below 5 µg per square cm of residual fixer.	QC records since the last inspection or for the past 3 tests, whichever is longer.	Within 30 days of the date of the test.
Repeat Analysis –Quarterly	Operating level for repeat or reject rate is < 2% change from previous rate.	QC records since the last inspection or for the past 3 tests, whichever is longer.	Within 30 days of the date of the test.
Darkroom Fog –Semi-Annually	OD $\leq$ 0.05	QC records & films since the last inspection or for the past 3 tests, whichever is longer.	Before any further clinical films are processed.
Screen-Film Contact –Semi-Annually	All mammography cassettes used must be tested with a 40-mesh copper screen.	QC records & films since the last inspection or for the past 3 tests, whichever is longer.	Before any further examinations are performed using the cassettes.
Compression Devise –Semi-Annually	Compression force $\geq$111 newtons (25 pounds)	QC records since the last inspection or for the past 3 tests, whichever is longer.	Before examinations are performed using the compression device.

**Guidance regarding the length of time for which the facility is required to keep QC records was given earlier under 900.12(d)(2).*

***Refer to 900.12(e)(8)(ii)(A) or (B) as applicable.*