



North Carolina Department of Environment and Natural Resources
 Division of Environmental Health
RADIATION PROTECTION SECTION
Radiology Compliance Branch

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Out of State Mobile X-Ray Equipment

15A NCAC 11 **Rule .0211** of the regulations require that any person(s) bring a radiation machine(s) into North Carolina (NC) for any intended purpose; either temporary or extended use shall provide a written notice to the Radiation Protection Section (RPS).

The **facility** shall maintain the following documentation for submission to **RPS upon application, annually, when changes occur and for evaluating compliance at the time of inspection(s).**

Notification to RPS: Mail or fax the "RADIOGRAPHIC LOCATION FORM" to the Radiation Protection Section /Mammography & X-Ray Inspection Branch. A completed form listing contact person(s), address, phone number and work locations. This notice must be submitted to the Mammography & X-Ray Inspection Branch **5 working days** before you enter this state. Notice must list the manufacture, model name and control serial # of your x-ray unit(s), type of radiation machine(s), the nature and duration of the visit. List the name of the facility, their specific address and date(s) for each location(s), where the radiation machine is to be used. A copy of **ALL** notices must be available for inspector review at the time of inspection.

NC Medical Board licensed practitioner

- ❖ A copy of current NC Medical Board license for **ordering and interpreting physicians**

Standard Operating Procedures (SOP)

- ❖ Operating procedures for the following items must be available for inspector to review at the time of inspection:
 - Location of image storage to include current contact information, phone number and address for image retrieval
 - Facility guidelines on retention of images
 - Location of image storage and plans for communication of this information in the event the facility dissolves or elects not to return to NC
 - Regarding how exams are ordered. **NC does not allow self-referral.**

Refer to these sections of the North Carolina Radiation Protection Section Quick Reference Guide's for other requirements for out of state mobiles: Reference Guide's are found at www.ncradiation.net

- ❖ [What You Should Know Before Installing Equipment](#)
- ❖ [What You Should Know After Installing Equipment](#)
- ❖ [SERVICE PROVIDERS MUST BE REGISTERED](#)
- ❖ [Types of Records reviewed During Inspections](#)

In addition to the above information, Out of State MQSA mammography units must submit to the **RPS Mammography Program** **initially** at the time of application, **annually** and **when changes occur** prior to entrance into NC to perform services:

- ❖ A list of all MQSA interpreting physicians with continued experience and education.
- ❖ A copy of current NC Medical Board license for **ordering and interpreting physicians.**
- ❖ A list of all MQSA credentials for all Radiologic Technologists including continued experience and education.
- ❖ Provide a copy of their current FDA post-inspection report annually or upon agency request.