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Out of State Mobile C-Arm/Fluoroscopy Equipment

*15A NCAC 11 **Rule .0211** of the regulations require that any person(s) bring a radiation machine(s) into North Carolina for any intended purpose; either temporary or extended use shall provide a written notice to the Radiation Protection Section.*

The facility shall maintain the following documentation for submission to the RPS upon application, annually, when changes occur and for evaluating compliance at the time of inspection(s).

Notification to RPS: Mail or fax the "RADIOGRAPHIC LOCATION FORM" to the RPS/Radiology Compliance Branch. A completed form listing contact person(s), address, phone number and work locations. This notice must be submitted to the Radiology Compliance Branch **five working days** before you enter this state. Notice must list the manufacturer, model name and control serial number of your X-ray unit(s); type of radiation machine(s); and nature and duration of the visit. List the facility's name, its specific address and date(s) for each location(s), and where the radiation machine is to be used. A copy of **ALL** notices must be available for inspector review at the time of inspection.

N.C. Medical Board-licensed practitioner

- ❖ A copy of current N.C. Medical Board license for **interpreting physicians**, which must define who is performing the procedure. A physician must be present in the room during the exam
- ❖ Description of how exams are ordered. **North Carolina does not allow self-referral.**

Other Required Documents

- ❖ Two-year output report done by a qualified expert registered with the State of North Carolina. This report must be readily available for operator and/or inspector
- ❖ Items on Inspection Checklist. The checklist is located on line at www.ncradiation.net under the X-ray program.

Standard Operating Procedures

- ❖ Operating procedures for the following items should be available for inspector to review at the time of inspection: location of image storage and facility guidelines on retention of images.

Refer to the below sections of the N.C. Radiation Protection Section Quick Reference Guides for other requirements for out-of-state mobiles; reference guides can be found online at: www.ncradiation.net.

Quick Reference Guides

- ❖ What You Should Know Before Installing Equipment (Mobile Vehicle with fixed units)
- ❖ What You Should Know After Installing Equipment (Mobile Vehicle with fixed units)
- ❖ Types of Records Reviewed During Inspections

There is also a listing of Registered Service Providers with the state of North Carolina listed on the RPS Web site.